

University Internship Hour Log

ARGOSY UNIVERSITY, CHICAGO MA COMMUNITY COUNSELING

Student Name: _____ Site Name: _____

Practicum Leader: _____ Period Covered: ___/___/___ to ___/___/___

Directions:

1. Record the total number of hours for your participation in practicum seminars, online discussion, individual university supervision, and other additional consultation time with your internship seminar leader, and other professors regarding your internship experience and/or client issues. Your university practicum hours only need to be calculated at the end of internship. You and your practicum seminar leader need must sign and date this document.
2. Return the Practicum Hour Log to seminar leader or the DOT when Practicum seminars are not in progress. (*Remember:* the monthly hour logs are for your records only; do not turn in the monthly logs).

Activities	Total for Period Covered
1) Seminar Meetings	
2) Online activities	
3) Consultation or meeting with other professors regarding your internship experience, or client issues	
Others: (Please specify) _____ _____ _____	_____ _____ _____
Grand Total	

Seminar Leader Signature: _____ Date _____

Student's Signature _____ Date _____

Submit Form to: Practicum Seminar leader or
 Dr. Gary Koch,
 Director of Training, Counselor Education Dept.
 ARGOSY UNIVERSITY, CHICAGO CAMPUS
 225 N. Michigan Ave., Chicago, IL 60601

OR Fax form to: 312-777-7747