

Important Information for Registration

How many credits should I take each term?

- Typically we recommend that doctoral students, in their first year, take between 11-14 credits in fall and springs and 6 credits in the summer
- Students who are in their second year and beyond typically take between 9-11 credits in the fall and spring terms and 6 credits in the summer

Are there limits to how many credits I may take?

- Yes. Clinical psychology students are limited to 15 credits in the fall and spring and 9 credits in the summer. If you wish to take more credits, you need to discuss this with your advisor and, with your advisor's approval, request permission from the Program via Dr. Horvath
- **Students who register for more than the allowed number of credits in a term will be dropped without notice from classes until they are below the course credit cap.**

How do I know which courses I should be taking for comps, practicum, CRP, etc?

- Students should refer to the degree audit forms that are posted on the Clinical psychology webpages (http://www.auconnection.net/chicago/ispp/index_forms.asp). There are different forms for MA and PsyD students, and the forms depend on a students' term of entry. If you are not sure which form applies to you, ask your advisor.
- The degree audit forms indicate which courses are required for practicum, comps and internship
- Additionally, students should refer to the CRP manual and timeline to ensure that they are meeting the timeline requirements for CRP completion

Do some courses have prerequisites?

- Yes. Many courses have prerequisites. Unfortunately, the registration system is not designed to allow us to list these prerequisites. **It is a student's responsibility to refer to the Tentative Fully Year Course Schedule or the Course Elective and Prerequisites Listing to determine if you have met the prerequisites.**
- **Students who register for a class without the correct prerequisites will be dropped from the class without notice.**

What do I do if I am waitlisted for a course? Can I petition to be added?

- Yes. Students may petition to be added to closed courses. The requirements to petition involve:
 - o First, you must be waitlisted for the course. If you are having trouble adding yourself to the waitlist, contact Student Services for assistance
 - o Second, meet with the Clinical Psychology Advisor or your faculty advisor to discuss registration options. You may not have considered alternate sections or courses that you could take instead of the closed course
 - o Third, if your faculty advisor approves your petition, e-mail Dr. Horvath with your request to be added. Your request should include your faculty advisor cc'd on the message and should outline the rationale for why you need to take the particular course at this particular time.
- Often the waitlists work themselves out. Dr. Horvath will not review petitions until a few weeks after registration has opened to allow the waitlists time to work themselves out.

Which courses can I take for my General Elective Requirement?

- Students may take any doctoral level course that is not required in the program for their general elective. This may be a course that also fulfills another elective category (such as a basic intervention elective or a professional practice elective).
- If a course is not required and does not have a designated elective category, then it is considered a general elective
- Master's level courses may not be used to meet the general elective requirement.

How do I know which courses are offered in each term?

- Students should refer to the Tentative Full Year schedule, located on the clinical psychology page of the campus website (<http://www.auconnection.net/chicago/ispp/index.asp>), to see when courses are scheduled to be offered
- Please note that, this schedule is subject to change, but it is fairly stable, and the schedule is updated at least once per term
- Students are encouraged to refer to this schedule, particularly for elective courses, which may only be offered once per year or every other year.

Who should I contact if I have questions about which courses to take?

- Students should contact the Clinical Psychology Advisor – Nadjeh Awadallah at nawadallah@argosy.edu for guidance regarding registration and program requirements
- Additionally, students are encouraged to speak with their faculty advisor for guidance and direction