



Proposal to Develop an Argosy-Affiliated Internship Site

You must meet with the Director of Training and receive approval from the Training Committee before initiating development of an Argosy-affiliated internship site.

Student Name: _____

Site Name: _____

Training Department Approval Date: _____

APPIC MEMBERSHIP CRITERIA: DOCTORAL PSYCHOLOGY INTERNSHIP PROGRAMS

Please submit the following in a proposal format. Also include Supervisor's CV and a copy of the supervisor's license with the proposal. For Non-APPIC training sites, please provide CV's for at least two supervisors.

- Complete a written proposal explaining to the Training Department the need to develop your own internship site.
- Supervisor's CV and copy of License (at least 2 supervisors for Non-APPIC sites)
- Does your proposed site offer a stipend? Y or N If so, how much? \$ _____
- A psychology internship is an organized training program which, in contrast to supervised experience or on-the-job training, is designed to provide the intern with a planned, programmed sequence of training experiences. The primary focus and purpose is assuring breadth and quality of training.
- The internship agency has a clearly designated doctoral level staff psychologist who is responsible for the integrity and quality of the training program, actively licensed (certified or registered) by the State Board of Examiners in the jurisdiction where the program exists, and present at the training facility for a minimum of 20 hours a week.
- The internship agency training staff consists of at least two full time equivalent doctoral level psychologists who serve as primary supervisors, who are actively licensed (certified or registered), as a psychologist by the Board of Examiners in the jurisdiction where the program exists.

- Intern supervision is provided by staff members of the internship agency or by qualified affiliates of that agency who carry clinical responsibility for the cases being supervised. At least 2 hours per week of regularly scheduled individual supervision are provided by one or more doctoral level licensed psychologists (regardless of whether the internship is completed in one year or two). Supervision is provided with the specific intent of dealing with psychological services rendered directly by the intern.
- The internship provides training in a range of psychological assessment and intervention activities conducted directly with recipients of psychological services.
- At least 25% of the trainee's time is in face to face psychological services to patients/clients.
- The internship must provide at least two hours per week in didactic activities such as case conferences, seminars, in service training, or grand rounds.
- Internship training is at post-clerkship, post-practicum, and post-externship level, and precedes the granting of the doctoral degree.
- The internship level psychology trainees have a title such as "Intern," "Resident," "Fellow," or other designation of trainee status.
- The internship agency has a written statement or brochure which provides a clear description of the nature of the training program, including the goals and content of the internship and clear expectations for quantity and quality of the trainee's work, and is made available to prospective interns.
- Internship programs have documented due process procedures that describe separately how programs deal with (1) concerns about intern performance, and (2) with interns' concerns about training. These procedures include the steps of notice, hearing and appeal and are given to the interns at the beginning of the training period.
- The internship experience (minimum 2000 hours) must be completed in at least 50 weeks.
- APPIC member programs are required to issue a certificate of internship completion which includes the word "Psychology" to all interns who have successfully completed the program.
- At least twice a year the internship program conducts formal written evaluations of each trainee's performance.