

International Student Practicum/Internship Training Guidelines

The following guidelines have been established in order to aid Argosy University, Chicago Campus, International Students pursuing Practicum/Internship Training.

Curricular Practical Training

Students enrolled in a college, university, conservatory, or seminary whose training programs are “*an integral part of an established curriculum*” may apply to the International Student Advisor, for curricular practical training authorization. Such training is defined as “alternate work/study, internship, cooperative education or any other type of required internship or practicum which is offered by sponsoring employers through cooperative agreements with the school.”

Department of Homeland Security [8 CFR 24.2(f)(10)(i)].

Unpaid Internship vs. Paid Internship

Since, Argosy University, Chicago Campus, training programs are “*an integral part of an established curriculum*”, students who except paid internship are within USCIS (United States Citizenship and Immigration Service) guidelines.

Curricular Practical/Internship Training Work Hours

20 or fewer hours is considered part-time and requires concurrent coursework during the academic year to maintain status as a full-time student.

21 or more hours considered full-time.

Internship is full-time Curricular Practical Training.

Eligibility and Procedures

All International Students pursuing Practical/Internship Training must contact the International Student Advisor to start the process.

1. Students must present a job offer to the International Student Advisor. (See Forms)
2. International Student Advisor to authorize training with a specific employer, at a specific location, for a specified period.
3. **BEWARE! Background checks are required for positions in prisons, or schools.**
4. **Veterans Association requires proof of F-1 status: Certificate of Eligibility for (F-1) Nonimmigrant Student.**

Any further questions regarding the above guidelines should be directed to the International Student Advisor, Janice Anderson – 312-777-7622 or email-jlanderson@argosy.edu