



Internship Applicant Information Packet Training Year 2012-2013

Clinical Training Department
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**Training Year 2012-2013
Internship Application Process
Argosy University, Chicago
Clinical Training Department**

GENERAL INFORMATION

Applying for the doctoral clinical psychology internship is one of the most challenging tasks you will undertake as a graduate student. Meeting this challenge effectively requires a collective effort from you, the Training Department and Argosy University, Chicago faculty.

There are numerous aspects to the internship application process, so it is important that you stay in touch with the Training Department throughout your pursuit. Be sure to check your Argosy student email at least every other day, and the Argosy website at **www.auconnection.net/chicago** every other week for pertinent information. **The Training Department only uses the Argosy email for communication with students.** If you do not regularly use your Argosy email address, make sure that your Argosy email is automatically being forwarded to your primary email address. We also suggest that you put all Training Department email addresses in your address book so they are not filtered as SPAM.

Training Department

If you have any questions, concerns, advisement needs, etc., please contact someone in the Training Department.

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Training Manual

Please download The Training Manual from the Argosy University, Chicago website at www.auconnection.net/chicago/ispp/trn_manual.asp as you will be responsible for being familiar with its contents. (**Please note:** The Training Manual is updated frequently).

International Students

If you intend to do your internship in 2012-2013, and you are an international student who is not a U.S. citizen, please contact the International Student Advisor, Janice Anderson at jlanderson@argosy.edu or (312) 777.7622. You will need to complete the appropriate immigration documents that will allow you to do your internship next year. Failure to do so could cause delays in the start of your internship.

Students with Disabilities

Students with disabilities are encouraged to speak with the Director of Student Services, Eric Ziehlke regarding accommodations for the search process.

Key Terms

APPIC: Association of Psychology Postdoctoral and Internship Centers. www.APPIC.org This group approves for membership those sites that meet established criteria and standards. APPIC produces the directory of all internship sites available for the match.

NMS: National Matching Services. <http://www.natmatch.com/psychint/index.htm>
APPIC contracts with this company to create and conduct the matching system.

Match Day: The day that computer match results are distributed.

AAPI: The APPIC Application for Psychology Internship. The electronic standard application form used by all APPIC member sites (and some non-APPIC sites as well).

ACCTA: Association of Counseling Center Training Agencies (www.accta.net)

Small Group Meetings with the Training Directors

In July or August, you will have a small-group meeting with one of the Training Directors or the Training Department Counselor. S/he will serve as your training advisor or "point person" throughout your application process. This person will be available to answer questions, review your eligibility and readiness, and to provide you with guidance and support. During these small group meetings you will meet with 5-6 other internship applicants to focus on your specific questions about the process. It is **essential** and **mandatory** that you review the AAPI form (the APPIC Application for Psychology Internship) at www.APPIC.org before the small group meeting and bring the following information to your small group meeting:

- **A written description of your interests and goals (i.e. population, settings, location)**
- **A written description of your strengths and weaknesses- this information will allow your point person to better work with you and may be used in completing your AAPI**
- **An updated curriculum vitae**
- **A recent unofficial transcript**

Eligibility and Readiness

Internship sites require that the DOT and ADOTs carefully review all applicants' eligibility and readiness. However, **this review process should begin with you.** Please make a direct, honest appraisal of your clinical experiences, your academic progress, and your personal and emotional readiness. For example, if you have had little or no clinical training prior to graduate school, you may think it best to apply for a Psy.D. Advanced Therapy practicum for 2011-2012 instead of an internship.

Also, **appraise your financial situation.** According to one study, application and interviewing expenses averaged about \$1,200 (not including child care provisions, interview clothing, and possible lost wages). Remember that your internship is a full-time clinical training period. While all APPIC member sites provide a stipend to their interns, usually in the mid-teens to low-twenties, this amount may not be adequate to fully meet all of your living expenses. Therefore, decide if you are financially ready to undertake this process.

If you need to relocate for your internship, consider the amount you will spend on moving expenses and make the necessary financial plans well in advance.

Outgoing interns will be registered for four semesters of internship (Summer II 2012, Fall 2012, Spring 2013 and Summer I 2013). Because it is unlikely that you will be a full-time student in the Summer I 2012 term, you may not be eligible for certain student loans. However, if you are registered for the Clinical Research Project that term, you will be a half-time student and some loan monies may be available. As of Summer II of 2012, you will be a full-time student and may be eligible for additional loans at that time.

In addition, all interns must pay any outstanding Argosy balance in full prior to beginning their internship in order to remain eligible.

*** Please schedule an appointment with the Financial Aid office if you have any concerns regarding your financial situation.**

Timing of Internship Students must complete their internship no earlier than their fourth year and no later than their seventh year.

Intent to Apply for Internship

To declare **intent to apply** for internship, students must meet the following criteria:

- Be in good standing (i.e. not on probation)

- Maintain a GPA > 3.0
- Complete a Diagnostic Practicum

Additionally, we recommend that students complete three practica during their tenure at Argosy. Students with only two practica have struggled to match in the internship application process.

Students must have turned in their proposal for a Clinical Research Project (CRP) to the IRB by May 1, 2011. Your CRP must be fully approved by the IRB by July 1, 2011 in order for you to remain eligible for internship.

Any student who does not meet one or more of these requirements must petition the Associate Program Chair, Dr. Leah Horvath, by June 30, 2011 in order to obtain permission to move on to the next step in the application process.

Submitting Rankings to the National Match

ALL STUDENTS ARE REQUIRED TO SEEK OUT AN APPIC INTERNSHIP THROUGH THE NATIONAL MATCH.

The Training Department will not review non-APPIC sites for approval until AFTER the National Match.

The Training Department will not review a student's request to do an internship at a non-APPIC site unless that student has made a good faith effort to secure an APPIC internship through the National Match.

In order to be eligible to submit rankings to the National Match, students must meet all of the above criteria **and** have passed the Comprehensive Examination with all revisions completed and approved.

Beginning Internship

In order to begin internship, students must:

- be in good standing (i.e. not on probation)
- have completed all academic course work with a GPA > 3.0
- have completed the diagnostic and therapy practica
- have passed all five tasks of the Clinical Evaluation Conferences (CEC's)
- Made payment in full of any outstanding balance to their account

***All intern applicants must secure a chairperson and register for CRP beginning Spring 2011 and remain registered for CRP until it is completed.**

The Training Department and faculty consensus may prohibit any student from applying for or beginning an internship due to academic or clinical unsuitability as described in the Clinical Training Manual.

Critical Items Identified by the Association of Psychology Postdoctoral and Internship Centers (APPIC)

APPIC cites the following criteria as critical to assess your eligibility and readiness:

- Possesses the emotional stability and maturity to handle the rigors of the internship experience
- Possesses the theoretical/academic foundation necessary for effective clinical work
- Possesses the skills necessary for translating theory into integrated practice
- Demonstrates awareness of, and practices according to, the current standards of ethics for psychologists
- Demonstrates the capacity to participate in supervision constructively and can modify his or her behavior in response to feedback

APPIC Directory

The directory is available online and in print. The online directory offers search engine capabilities and additional information. As a registered applicant in the match, you will receive free access to the online directory.

Researching Sites

We strongly encourage you to do a national internship search regardless of whether you intend to stay in the Chicagoland area. A broad search will allow you to see the types of opportunities that exist so you will be better informed as to the possibilities. Additionally, you may find an opportunity in an area you had not previously considered. We strongly encourage you to pursue APA-accredited sites in order to receive training at sites that have met the highest standards of the profession, and maximize your postdoctoral and career opportunities after internship. A national search significantly increases the likelihood of a match and an APA-accredited match.

You should begin to research internship sites in July. The following are some resources and references:

- Visit the APPIC website at www.APPIC.org and the National Matching Service website at <http://www.natmatch.com/psychint/index.htm>
- Visit the websites of specific internship programs, if applicable.
- Review the on-line APPIC Directory.

We encourage you to request application materials this summer from those sites you are considering. The site information will tell you whether to write them for materials or to download their application materials from their website. Internship sites that are members of APPIC and use the AAPI will require that you visit the APPIC website and download this form. Some sites require no additional information beyond the AAPI. However, some sites require additional materials and immediately exclude applicants who do not follow their directions and submit the required materials.

The APPIC Application for Psychology Internship (AAPI)

Applicants complete an APPIC Application for Psychology Internship (AAPI) form electronically on the APPIC web site. Please be advised that this is an extremely extensive document and will require a lot of time and patience to complete. You will be asked to answer numerous questions, submit several essays, including an autobiographical statement, and provide detailed documentation of your practicum training. The Training Department advises internship applicants to begin the AAPI in July.

On approximately July 15, 2011 APPIC will launch the Applicant Portal of the 2012-13 AAPI Online. Please note that you will still be required to submit copies of your application materials to the Training Department prior to submitting your materials to AAPI online.

You will be able to access information regarding the AAPI Online at www.appic.org. Click on "AAPI Online," then on "General Overview of the AAPI Online." **Applicants will be responsible for reviewing and executing the application process as instructed at www.appic.org.**

Career Services

Your Training Department Point Person will review your internship application materials and discuss with you the types of sites that are best suited to you. You may also want to contact Career Services to practice your interviewing techniques and strategies.

Internship Application Forms

Internship Intent Form (due June 24, 2011)

The Internship Intent Form is available on our website at www.auconnection.net/chicago as a PDF document. You will have to have Adobe Reader in order to complete the form. A free download of Adobe Reader is available at <http://get.adobe.com/reader/>.

Download it and type the requested information accurately and completely. **We will not process any handwritten information, hard copy documents, or incomplete forms.**

After declaring your intent to apply for internship, some students decide that they are not quite ready to complete their search. If this happens with you, you must send an email to the Director of Training, Dr. Robert Marshall at rmmarshall@argosy.edu formally indicating your decision to withdraw from the internship process and defer your search until the following year.

Faculty Writing Letters of Recommendation

Students will be responsible for asking faculty to write letters of recommendation on their behalf. Instructions will be available at AAPI Online. Give your letter writers plenty of time to write your letters (We recommend at least four weeks). Letter writers will upload their letters of recommendation to the AAPI Online via the **Reference Portal**. Instructions for them will be available at AAPI online as well. The Training Department cannot upload letters on anyone's behalf. Please be sure to discuss the process with your letter-writer well in advance of your application deadlines.

Some sites ask for a letter from your Academic Training Director. Sites usually are referring to the **letter of eligibility** that the training director will write for each applicant. This letter will be provided for you in October and should be sent to every site to which you will apply. If a site requires an additional letter of recommendation from your Training Director, you must request that letter via AAPI Online.

Internship Site Request Form (due September 8, 2011)

You must have the approval of the Training Department to apply to each training site. You obtain approval by submitting the Internship Site Request Form to the Training Department. Your careful research of site preferences, requirements, and opportunities in light of your critical review of personal experiences, interests, and goals will help you decide how to rank sites on the **Internship Site Request Form**. Students must rank at least 15 sites, but no more than 20. Outside of the Chicago area, students almost always receive approval to apply to a site that they rank. Within the Chicago area, Argosy will not send out more than 20 applications to any one site, and sometimes that cap is reached.

The Internship Site Request Form is available on-line at www.auconnection.net/chicago as a PDF document. You will have to have Adobe Reader in order to complete the form. A free download of Adobe Reader is available at <http://get.adobe.com/reader/>.

Download the document and enter the requested information on the form accurately and completely using the exact four-digit APPIC code for the internship site. Submit the document **no later than September 8, 2011 at 5 p.m to the Training Department. We will not process any handwritten information, hard copy documents, or incomplete forms (e.g. – missing APPIC Site Codes). Any Internship Site Request Forms that are turned in late will be processed after those that were submitted by the due date.**

We will return your approved sites to you at the end of September. From the time we receive your forms to the time we return them we are reviewing your requests and deciding which ones to approve based on the match between you and the sites and the number in which you rank them. We then tally our decisions and prepare the form to return to you.

Any requests to apply to sites that were not on your original form after the due date should be emailed to the Training Coordinator. These requests will also be processed after those submitted by the due date.

Instructions for the Intent Form

Go to http://www.auconnection.net/chicago/ispp/internInfo/in_index.asp

To download the **Internship Intent Form** form please look under "**Internship Applicant Forms**" and click 2012-2013 Internship Intent Form. Email the form to rmarshall@argosy.edu.

THE APPIC MATCH

The APPIC Internship Matching Program places applicants into psychology internship positions at training sites in the United States and Canada. The APPIC Match was first implemented in 1999. Similar Matching Programs are in use in many other professions including medicine, dentistry, pharmacy, and law. The Match provides an orderly process to help applicants obtain positions in predoctoral internships of their choice, and to help internship programs obtain applicants of their choice. Since all offers, acceptances, rejections and final placements occur **simultaneously**; the Match is an effective and fair means of implementing a standardized acceptance date. The Match does not favor either the student or the site. All parties are matched with the highest ranked entity that wants them. For both applicants and programs, it alleviates many of the factors that generate inequities, unfair pressures, and premature decisions in the making of offers by programs and the acceptance or rejection of offers by applicants. It also allows programs and applicants to evaluate each other fully before determining preferences, thus alleviating the pressures to make premature decisions based on incomplete information. Furthermore, the Match alleviates many common adverse situations from the recruitment process, such as applicants hoarding multiple offers, and applicants or programs renegeing on a prior acceptance in order to accept a more preferred program or applicant that has subsequently become available. Also, a program can be assured that it will not be matched with more applicants than it has positions.

Become familiar with the APPIC website (<http://www.APPIC.org>) and the NMS website (<http://www.natmatch.com/psychint/index.htm>) as they are your primary resource for the matching process.

Description of the Matching Program

All Argosy University students seeking internship **MUST REGISTER FOR THE APPIC INTERNSHIP MATCH** Program through the National Matching Service and participate in the Match application process. Students must request registration materials from NMS, complete a registration form, and pay a fee to participate in the match program prior to receiving a match ID number. This match ID number will be documented on ALL of your applications. This is the number internship programs use to rank you in February.

Applicants apply directly to internship programs that interest them, and applicants and programs interview and evaluate each other. However, no offers are made by programs during the interview period. There is a new two-phase match process for 2012. The 2012 APPIC Match will be conducted in two "phases," with each phase involving the submission of Rank Order Lists by programs and applicants to determine the placement of applicants into positions.

Phase I of the Match is essentially the same as previous years' Matches. Applicants and programs will submit Rank Order Lists for Phase I of the Match, and a matching process will be carried out using those Rank Order Lists. The results of Phase I of the Match will then be distributed.

A second selection process will begin immediately upon the conclusion of Phase I of the Match, with the goal of placing applicants who did not obtain a position in Phase I into positions that remained unfilled in Phase I. Programs with positions left unfilled in Phase I will offer those positions to applicants in Phase II of the Match. **Applicants who registered for Phase I but did not obtain a position in Phase I will be eligible to participate in Phase II.** Those applicants will use the AAPI Online service to submit applications to programs with unfilled positions from Phase I. Applicants and programs will submit new Rank Order Lists for Phase II of the Match. A second matching process will be carried out using those Rank Order Lists, and the results of Phase II of the Match will then be distributed.

While it is anticipated that Phase II will fill the vast majority of positions that remain available from Phase I, APPIC will operate a "**Post-Match Vacancy Service**" that begins upon conclusion of Phase II and will allow programs to announce unfilled or newly-funded positions that become available into the Spring and Summer.

Upon learning that you are unmatched, consult with your Training Director Point Person, advisor and other faculty members. Unmatched applicants in the past have told that they have learned about many vacant positions from these people and have received valuable emotional support and encouragement as well.

In particular, spend some time considering and discussing the following questions:

- Am I willing to consider a broader range of internship options than I was before (e.g. – different training emphases, different settings, and other geographical locations)?
- Am I willing to take almost any position offered to me?
- At what point should I decide to wait until next year and try again?
- Am I willing to take a part time 2 year internship position?

APPIC POST-MATCH VACANCY SERVICE (Previously Known as Clearinghouse)

The APPIC Post-Match Vacancy Service will begin operation on **(TENTATIVE)** March 26, 2011 (upon conclusion of Phase II of the 2011 APPIC Match) and will remain available through October 31, 2012. This service allows eligible internship programs to post information about unfilled positions for students who remain unmatched.

For further information regarding, visit <http://www.appic.org/pmvs/index.html>

The APPIC website contains a more extensive description of the Clearinghouse process. Go to www.APPIC.org for further information.

Please see the last pages of this packet for 2011 Internship Placement Results for Argosy Students as well as APPIC Match statistics.

COMMON QUESTIONS CONCERNING THE APPLICATION PROCESS

(Q&A taken from <http://www.apa.org/apags/edtrain/sciprac.html> and the training department)

Completing the AAPI

Can I count my hours accumulated while I was obtaining my Masters degree at another institution?

Clinical hours earned in a terminal masters program either at Argosy or at another institution should be counted under the Terminal Masters column.

I am confused as to how to calculate hours for Group Therapy, can you clarify this?

Group Therapy counts the total number of hours that you were in the group in the first column. The second column indicates the number of groups you facilitated. For example, meeting with a group of 12 adults over a ten-week period counts as one group but ten hours.

Should tests that I have administered as part of my clinical research be listed in the "Test Administration" section or the "Other clinical experiences" section?

All tests that you have administered, other than practice administrations to fellow students, should be included in the Test Administration Section.

Where do I document practicum hours for seminars, grand rounds, etc.?

These hours should count as peer supervision/consultation/ case discussion under supervision.

Letters of recommendation

Who should I get them from?

One should come from a faculty member at Argosy University, Chicago, and two should come from site supervisors. Your advisor may be able to help you decide whom to ask. It is important to get letters from people who know and appreciate your clinical skills. It is ideal to have letters from clinical supervisors who know both your clinical and research skills if applicable. This isn't always possible and you may end up with a mix of clinical and non-clinical letters, however, they should be more weighted toward the clinical. **At Argosy University, Chicago, the letter from the DOT is an eligibility letter and will not count as a letter of recommendation.** Make sure you obtain at least 3 letters of recommendation from faculty and outside supervisors to meet site application requirements.

What should I provide?

If people agree to write a letter for you, they might ask for any of the following: your CV and a brief description of the types of internship sites to which you are applying, your AAPI autobiographical statement or other essays, a list of clients you saw while they supervised you

and any special issues that came up with those clients, a list of ways they know you professionally (supervisor, instructor, research preceptor...etc.), and paper work such as reports that you completed while under their supervision. It will help to streamline the process if you ask your letter writers what they would like you to provide, how they would like you to provide it (i.e. paper, disk) and pull it together for them quickly.

The NMS Ranking Process

What about ranking my sites?

When submitting final ranks to the National Match, it is recommended that your highly ranked sites be ones that you believe best meet *your* needs. It is not recommended that you rank sites based on your impression of whether they will rank you highly on **their** list. **If you aren't sure whether to rank a given site at all, the question to ask yourself is: "would I rather wait another year to go on internship or would I rather do my internship at this site?"**

Interviewing

What are interviews like?

They vary quite a bit. Some sites use the interview as a chance to get to know you; some see the interview as your opportunity to find out about them. Some sites may be very warm and friendly, some may be businesslike and formal, and some may seem like they are putting you through some stress-related experiment. Interviews are sometimes a group process, so you may be spending time with your "competitors" for some or most of the day. Meeting with people from other programs can actually be very interesting, and applicants in general are friendly and gracious with each other.

As to the actual interview, it is best to be prepared to answer and ask a lot of questions. Read the site brochure carefully before your interview. If you know in advance with whom you will be speaking, you should run a quick-lit search on that person to find out more about his or her interests and expertise. Last minute changes in schedules or personnel, however, may occur. Be prepared to talk about your clinical experience. Don't be surprised or put off if the people you end up interviewing with 1) have nothing in common with you or the rotations you are interested in and 2) have not read your application at all. If you really wanted to speak with someone at a site and didn't get a chance to do so, don't be afraid to ask if there is a chance of getting squeezed in or maybe getting a phone interview with that person.

Should I send thank you notes to the site after the interview?

Thanking the site for making the time to meet with you is strongly recommended. This can be done via email or letter. Include in your letter something specific that was discussed in the interview so that your note is unique. Just be sure that you do not violate the APPIC rules of sharing information about how you are ranking the site or soliciting information about how they are ranking you.

What should I wear?

Wear something professional. Or as one applicant said: "don't wear what would make you feel most **comfortable**, wear what will make you feel most **confident**". Break those shoes in before you go on interviews! Sometimes your interview day may involve a lot of walking if you

are wandering around a large campus or consortium site. Wearing a suit is desirable, though a jacket with trousers or skirt is also acceptable. The temperature or precipitation at a site may be different from what you are used to, so be prepared for that as well with regard to taking boots, hats, gloves or scarves—or leaving them at home.

How early should I arrive?

Give yourself ample time to actually find the interviewing office, especially if it is located in a large facility such as a hospital with which you are unfamiliar. The day of your interview will invariably be the day that the facility information center is closed and the signage has been removed for cleaning. Do whatever it takes to be on time for the interview. If you arrive early, do not check in more than twenty minutes before the scheduled time.

Post Interviews

What do I do after finishing my interviews and turning in my rankings?

Admittedly it is a very long 2 or 3 weeks between sending in your rankings and receiving the email from APPIC stating how you did. During this time, try again to catch up on your work and sleep. Assume things will turn out fine. If you are feeling nervous you can prepare for the Match Phase II (where sites and applicants who did not match during Phase I process have another opportunity to match up), but keep in mind that may not be necessary. Celebrate being done with your applications.

I am still anxious, and want to prepare for the Phase II Match, what should I do?

First, calm down! Now, go to the APPIC website and follow their instructions for the Phase II Match. It is recommended that you contact your point person immediately to discuss your strategy for taking advantage of the second match process. Consider updating your application materials such as your essays or practice mock interviews.

APPIC MATCH-NEWS AND INTERN NETWORK EMAIL LISTS

MATCH-NEWS is a FREE e-mail list provided by APPIC as a service to Match participants. This e-mail list provides important announcements about the Match, the AAPI Online, the APPIC Directory Online, and other important news items. It is VERY STRONGLY recommended that all internship applicants subscribe to this list as early as possible in the process (i.e., subscribe NOW if you plan to apply for internship in the Fall of 2011). MATCH-NEWS is an "announce-only" list, which means that only APPIC can post messages to the list. As the Match approaches, the MATCH-NEWS list will be the primary method of communicating important late-breaking news and information about the Match, as well as tips and suggestions about how to make the most of the process. Many applicants from previous years have told us that the messages posted to MATCH-NEWS were extremely helpful to them in navigating the selection process.

The APPIC "Intern-Network" e-mail list is intended for discussion of professional psychology internship issues among internship applicants and current interns. While the focus is on interaction among students who are in or approaching internship, training directors and others may participate. This is an all-to-all discussion list, and any list subscriber may post messages to the list. Postings or advertisements for internship or postdoctoral programs or vacant positions

are not permitted on this list (internship training directors should instead use the CLEARINGHOUSE e-mail list for this purpose).

To subscribe to the MATCH-NEWS and Intern-Network lists, send a blank e-mail message to the following address:

subscribe-match-news@lyris.appic.org
subscribe-intern-network@lyris.appic.org

You will subsequently receive an e-mail message (with the subject line, "Your confirmation needed") that contains instructions for you to follow in order to confirm your subscription. Simply follow the instructions in that message, and you will soon receive a "Welcome" e-mail in response. This "Welcome" e-mail confirms that you are successfully subscribed to the list (please note that you are NOT subscribed to the list until you have received the "Welcome" message).

PLEASE NOTE: If your e-mail program uses "Spam" or "Junk Mail" filtering, it is possible that the confirmation message from the APPIC server will be automatically redirected to your "Junk Mail" folder without your knowledge. If you do not receive a confirmation message in your "In" box, you should check your "Spam" or "Junk Mail" folder to see if the message is there.

TRAINING RESOURCES

The APPIC web site contains the following resources and information.

1. AAPI form (application for internship)
2. APPIC Sanctions And Review Committee (ASARC) Complaint Form (download in PDF format -download in Word format)
3. Diversity Resources
4. Informal Problem Resolution
5. Licensure Resources
6. Problems on Internship or the Selection Process
7. Students with Disabilities Resources
8. Travel Discounts for Students in the Match
9. Web Links of Interest
10. Financial Aid Information Links (All Web Links Submitted by Students)
11. Federal Consolidation Loan Program
12. Direct Loan Servicing

The Training Department is ready to serve you in all respects. Please do not hesitate to contact us with any questions or concerns.

Good Luck!

2011 APPIC Match Survey of Internship Applicants

The below contains results from the survey of applicants who were registered for the 2011 APPIC Match. A total of 2,731 internship applicants (65%) completed some or all of the survey.

Some of the more interesting findings include:

1. **NUMBER OF APPLICATIONS:** Applicants submitted an average of 16.0 internship applications (see question 15), as compared to 15.1 applications last year, and received an average of 6.4 interviews (see question 17). Despite the increase in the mean number of applications submitted, the number of interviews received was unchanged from the last two years .

2. **PRACTICUM HOURS:** We would like to know the TOTAL NUMBER OF PRACTICUM HOURS that you reported on your AAPI, including doctoral hours and terminal masters hours. (This information is located in the "Summary of Doctoral Training" section of the AAPI online, about halfway down the page under "Practicum Hours Information.")

- a. Doctoral Intervention: Median = 573 n = 1992
- b. Doctoral Assessment: Median = 148 n = 1959
- c. Doctoral Supervision: Median = 303 n = 1961

- d. Masters Intervention: Median = 295 n = 430
- e. Masters Assessment: Median = 38 n = 235
- f. Masters Supervision: Median = 100 n = 422

APPIC advises applicants to interpret these numbers cautiously.

3. **SALARY:** Matched applicants reported a mean internship salary of \$24,218, an increase of 2.2% from 2010

4. Were you matched to an internship program by the APPIC Match?

Yes	2175	80%
No	477	17%
Withdrew/No rankings submitted	77	3%

5. To how many internship sites did you apply (i.e., how many separate internship applications did you submit)?

Mean = 16.0	Median = 16
SD = 6.5	Mode = 15

For comparison purposes, the mean numbers of submitted applications in previous years were:

2010 Match	15.1 applications	2007 Match	13.4 applications
2009 Match	14.7 applications	2006 Match	12.9 applications
2008 Match	13.9 applications		

QUESTIONS ABOUT YOUR AAPI

10. For each of the following populations, what was the total number of supervised integrated psychological reports that you reported on your AAPI?

- | | | |
|---------------------------|------------|----------|
| a. Adults | Median = 7 | n = 1938 |
| b. Children / Adolescents | Median = 5 | n = 1872 |

11. Match Rate	Ph.D.	Psy.D.
Matched	84%	75%
Not Matched	14%	22%
Withdrew or did not	2%	3%

MATCHED APPLICANTS

12. Setting to which they were matched (respondents were instructed to check all that applied):

	Ph.D.	Psy.D.
Armed Forces Medical Center	2%	3%
Child/Adol. Psychiatric/Pediatrics	17%	13%
Community Mental Health	11%	25%
Consortium	12%	6%
Medical School	19%	6%
Prison / Other Correctional	3%	9%
Private General Hospital	7%	5%
Private Outpatient Clinic	3%	8%
Private Psychiatric Hospital	2%	4%
Psychology Department	2%	1%
School District	5%	3%
State / County / Other Public Hosp.	10%	11%
University Counseling Center	14%	16%
VA Medical Center	24%	10%
Other	2%	4%

13. Placement of Matched Applicants by Type of Doctoral Program

	Clin PhD	Clin PsyD	Couns	School
Armed Forces Med Ctr	1.5%	3.2%	5.1%	0.0%
Child/Adol Psych/Pediatric	18.3%	12.2%	7.9%	29.5%
Comm Mental Health Center	11.6%	25.5%	7.5%	12.6%
Consortium	13.8%	5.9%	4.8%	20.0%
Medical School	24.7%	6.5%	6.5%	9.5%
Prison/Other Correctional	3.9%	7.9%	2.1%	1.1%
Private General Hospital	9.0%	5.1%	1.4%	4.2%
Private Outpatient Clinic	3.9%	7.7%	1.7%	3.2%
Private Psych Hospital	3.0%	4.0%	0.3%	2.1%
Psychology Dept	2.9%	1.1%	0.0%	5.3%
School District	0.4%	2.3%	0.7%	54.7%

State/County/Oth Pub Hosp	13.1%	10.8%	3.8%	4.2%
University Counseling Ctr	4.2%	15.2%	48.3%	3.2%
VA Medical Center	27.6%	11.0%	20.2%	0.0%
Other	2.3%	4.1%	1.4%	2.1%
n =	825	844	292	95

NOTE: Respondents were permitted to provide multiple responses in defining the setting of their placement; thus, columns add to more than 100%. Combined programs omitted due to small n.

Internship Placement 2011 - 2012

	ARGOSY		NATIONAL	
	N	%	N	%
Number of Applicants	74		4199	
Applicants in Match I	68		3,847	
Placed in Match I	44	65%	2,910	76%
Unplaced in Match I	24	35%	937	24%
Applicants in Match II	25		631	
Matched in Match II	6	24%	185	29%
Unmatched in Match II	19	76%	446	71%
Applicants Match I & II	69		3,899	
MATCHED	50	72%	3,095	79%
UNMATCHED	19	28%	804	21%
Total Placed to Date	64	86%		
APPIC NON APA	35			
APA	22	30%		
ALL APPIC SITES	57	77%		
NON-APPIC	7	9%		
NOT PLACED TO DATE	10	14%		

Internship Application Timeline and Checklist Training Year 2012 – 2013

Month (Date)	Tasks/Order of Events	Done
May 1	CRP Proposal must be submitted to the IRB	
June 7	Attend Informational Meeting and Panel Discussion	
June 24	Deadline: Internship Intent to Apply form due to the Training Department (only electronic documents!)	
June 30	If internship application prerequisites are not met, petition Program Chair	
July 1	CRP Proposal must be approved by the IRB	
July 15	2012-13 version of the AAPI Online expected to launch	
July-August	Small Group Meetings: Point Person will contact students with date and time of meetings (CVs due at meeting)	
August 20	AAPI Essays #1-4 due to Training Department Point Person.	
September 8	Deadline: Internship Sites Request form due to the Training Department by 5pm (only electronic documents!)	
September 9	Deadline: Letters of Recommendation forms due to all letter writers (faculty, supervisors, etc.) via APPIC (follow the on-line instructions for submission)	
September 9	Deadline: Requests for Transcripts due to the Registrar's Office	
September 16	Deadline: Email PDF of AAPI to your Training Department Point Person.	
September 26	List of Approved Sites will be returned to students	
October 3	Deadline: Submit DCT Summary of Doctoral Training section of the AAPI verification.	
2 nd week in December	Internship Interview Session w/ Training Department & Career Services (<i>specific dates TBD</i>)	
(Tentative) December 12	Interview Notification Day (sites notify applicants whether or not they will be interviewed)	
January 9	Resolve any resubmits for the comprehensive exam	
February 3	Deadline: Email Ilene Kastel the list of sites to which you applied and received interviews	
(Tentative) February 8	Deadline: Rank order list is due to NMS	
(Tentative) February 24	APPIC Phase I Match Day: Results of the Match will be released to applicants and training directors.	
(Tentative) March 19	Deadline: Rank order list is due to NMS for Phase II of the Match	
(Tentative) March 26	APPIC Phase II Match Day: Results of the Match will be released to applicants and training directors.	
March-July	Post-Match Vacancy Service that begins upon conclusion of Phase II.	
May/June TBD	Outgoing Internship Meeting	

The following is a checklist of other tasks that you will need to complete during the application process.

There are no deadlines, however the sooner you complete these tasks the better.

July/August		
Date	Tasks/Order of Events	Done
	Attend small group meetings	
	Contact Professors and Supervisors to write letters of recommendation	
	Students with disabilities should contact the Director of Student Services, if needed.	
	International students should contact the International Student Advisor.	
	Become familiar with the APPIC (www.appic.org) and NMS (www.natmatch.com) websites	
	Download the AAPI 2012-13 from www.appic.org and begin to complete it.	
	Sign up for the APPIC Match News List serve	
	Talk with previous applicants and interns about the internship application process, specific sites, etc.	
	Calculate completed practicum hours.	
	Estimate the number of hours you will accrue after the AAPI is completed. (This estimate is needed for the Summary of Doctoral Training).	
	Obtain Internship Site Brochures by contacting the site or by downloading the information from the website. The Training Department has some brochures available in the office.	
	Prepare/update cover letters, CV, and essays	
	Ask someone to review all written materials for content and grammar	
	Register with NMS	
September		
	If Comprehensive Exam was passed in previous year, register with NMS. If currently taking Comps, you can wait until you receive results to register. Reccomended Deadline 12/1/11	
November		
	Prepare for interviews	
December		
	Begin interviewing	
January		
	Continue interviewing	
	Develop rank order list for NMS	
	Prepare generic application packet for Clearinghouse	
February		
	Take some time out for self care	