

Comprehensive Examination Guide and Toolbox

Organizational Leadership (OL) Comprehensive Exam Toolbox

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Below are important points to consider when using the Education and Organizational Leadership (OL) Comprehensive Exam Guides and Toolboxes.

- To print anything in the Toolboxes, right click on a blank part of the document and select and click print. Anything can be printed in portrait except for the Education Comprehensive Exam Rubrics. They must be printed in landscape.
- The Comprehensive Exam Guide for Education students is requested from a full-time Education faculty member. The Comprehensive Exam Guide for OL students is in the OL Comprehensive Exam Toolbox.
- The Education Comprehensive Exam Rubrics are at the bottom of the Education Comprehensive Exam Toolbox and in the Education Comprehensive Exam Guide. The OL Rubrics are only in the OL Comprehensive Exam Guide. They are used to score the Comprehensive Exam and serve as a guide for Exam content.
- Focus on the pg. 12 Comprehensive Exam Preparation in the Comp Exam Guide and the sample questions and response strategies in the Comp Exam Toolbox.
- Note the Turnitin procedures on pg. 6 in the Comprehensive Exam Guide and in the Comprehensive Exam Toolbox. The information to access and use Turnitin will be sent to you.

Turnitin helps with seeing and correcting any mistakes with paraphrasing, quoting and using the APA style correctly. Check, review the Originality Report for anything that needs correcting regardless of what its percentage may be. Note: Students can resubmit papers, but “reports are generated immediately only for a student's first submission; reports for subsequent submissions are delayed 24 hours”.

- On the first day of the Comprehensive Exam, click Examination on the bottom of the Comprehensive Exam Toolbox to obtain the Comprehensive

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Exam Questions. See the beginning and ending Comprehensive Exam Dates in the Educ Toolbox or Comp Exam zip file.